



**Development Commissioner for Handlooms (DCHL)**  
**Ministry of Textiles, Govt. of India**

12 January, 2018

Invitation for Expression of Interest (EOI) for Selection of Agency for Providing  
**COMPREHENSIVE FACILITY MANAGEMENT SERVICES**  
in Deendayal Hastkala Sankul (Trade Centre & Museum), Varanasi  
(earlier known as Trade Facilitation Centre and Crafts Museum).

**National Handloom Development Corporation Ltd. (NHDC)**, an implementing agency for Deendayal Hastkala Sankul (Trade Centre & Museum), Varanasi, appointed by Ministry of Textiles, Government of India, invites sealed Expression of Interest for '**COMPREHENSIVE FACILITY MANAGEMENT SERVICES in Deendayal Hastkala Sankul (Trade Centre & Museum), Varanasi**', from Private/ Public Sector Agencies.

**Indicative Scope:**

The Broad Scope of services has been inter alia briefed below:

- |   |  |
|---|--|
| 1. Operation and Maintenance of all equipment's | 6. Hospitality services in guest rooms and dormitories |
| 2. Housekeeping and Sanitation services         | 7. Waste Management                                    |
| 3. Security Services                            | 8. Parking Management                                  |
| 4. Plantation and Horticulture                  | 9. Pest control  |
| 5. Front Desk Management                        | 10. Reporting and Complaint Management etc.            |

The engagement would be initially for a period of 3 years.

**Eligibility:** The firm should meet the following minimum eligibility criteria:

**A. Technical Criteria:**

- The bidder shall necessarily be a legally valid entity registered under the Companies Act 1956/2013 or Proprietorship, Partnership Firm,
- Bidder should have successfully executed comprehensive facility management services for minimum one eligible project with minimum built-up area of 15,000 sqm in last 5 years,
- The bidder should be registered with Income Tax, Goods and Services Tax and also registered under the labour laws, Employees Provident Fund Organization, Employees State Insurance Corporation,
- The bidder should not be blacklisted with any of the government projects,

**B. Financial Criteria:**

- Bidder should have achieved Minimum Average Annual turnover of not less than Rs. 2,00,00,000 (Rupees Two crores only) for last three financial years, ending 31st March of previous financial year (ie 2014-15, 2015-16 & 2016-17).
- Bidder, should have a positive net worth during previous three financial years (ie 2014-15, 2015-16 & 2016-17).
- Sole bidder should be financially solvent.

Similar works means successfully providing Comprehensive Facility Management Services including operation and maintenance services, housekeeping of building and open area, security services for the complex, horticulture, waste management etc.

Eligible Projects means similar works executed for Convention Centre/ Commercial Complexes / Multiplexes / Luxury Hotels/ Resorts/ Institutional Campus/Hospital/ Museum / Memorial/ Government or PSU offices among other projects of similar nature.

EOI document along with draft RFP (for review) can be downloaded from websites <http://www.nhdc.org.in/> or <http://www.handlooms.nic.in/>.

Final RFP will be issued post EOI conference.

**Critical dates:**

Downloading of EOI documents:	From 12 <sup>th</sup> January 2018 to 17 <sup>th</sup> January 2018
EOI Conference for clarifications	<b>17<sup>th</sup> January 2018 at 1600 Hrs (04:00PM)</b> in the office of Development Commissioner (Handicrafts), Ministry of Textiles, West Block No: 7, R K Puram, Sector 1, New Delhi - 110066.
Last date for submission of EOI	<b>18<sup>th</sup> January 2018 before 1700 hrs (05:00 PM)</b> in the office of Development Commissioner (Handicrafts), Ministry of Textiles, West Block No: 7, R K Puram, Sector 1, New Delhi - 110066.

Interested agencies shall submit expression of interest on their letter head in a sealed envelope clearly marked "**Invitation for Expression (EOI) of Interest for Selection of Agency for Providing Comprehensive Facility Management Services in Deendayal Hastkala Sankul (Trade Centre & Museum), Varanasi.**" through speed post/registered post/courier / by hand before last date for submission indicated above.

NHDC/DCHC/DCHL reserves the right, without any obligation or liability, to accept or reject any or all applications, at any stage of the selection process, to cancel or modify the process or any part thereof, or to vary any or all the terms and conditions at any time, without assigning any reason whatsoever.

Contact: Mr. Anil Rajkumar (ADC Handloom)

E-mail: [kumarar@gov.in](mailto:kumarar@gov.in) , [tender@nhdc.org.in](mailto:tender@nhdc.org.in) , [vikas.jain@ap.jll.com](mailto:vikas.jain@ap.jll.com) , [abin.syriac@ap.jll.com](mailto:abin.syriac@ap.jll.com);

Ph: 011-23062402 , +91 - 8879276777 , +91-9350888946