



**National Handloom Development Corporation Limited
(A Government of India Undertaking)**

Corporate office:

Wegmans Business Park, tower 1, Plot No. 3,
Sector Knowledge Park – 3, Surajpur Kasna road,
Greater Noida – 201 306

Request for Proposal

For

“Empanelment of Transporter”

INTRODUCTION

National Handloom Development Corporation Limited (NHDC) was set up in February 1983 as a Public Sector Undertaking by the Government of India as an autonomous body under the Companies Act 1956 in pursuance of the imperative need for a National Level Agency to assist the speedy development of the Handloom Sector by coordinating all action covering the procurement and supply of inputs at reasonable prices augmenting the marketing efforts of State upgrading the technology in the Handloom Sector & improving productivity.

OBJECTIVE:

Corporation engage in the activity of supplying raw material to the eligible handloom weavers/ user agency in the handloom cluster across country in the form of different yarn viz. Cotton, silk, jute and wool etc from mills situated in the country.

In order to provide regular and need based supply, NHDC supplies the required Yarn to the weaversthrough the Yarn depots situated in the Handloom cluster across India.

Hence, the objective of this tender is to empanel of Transporters, who are fulfilling the regularities as per the Govt. norms in the field of transportation of goods and interested and suitable transporters for supply of Yarn from mills to the weavers/user agencies across the country may apply.

COST OF TENDER DOCUMENTS:

The applicant shall have to submit a non-refundable Tender fee of Rs.1,000/- (One Thousand only) by way of Demand Draft in favour of “National Handloom Development Corporation Ltd.,” payable at Greater Noida.

SUBMISSION OF TENDER:

The application form along with necessary annexures (1 &2) and enclosures to be submitted at:

**National Handloom Development Corporation Limited,
Wegmans Business Park, Tower1,
Sector Knowledge Park – 3,
Surajpur Kasna Road,
Greater Noida (UP)**

The bid document should be sent by Courier/Registered Post/Speed Post so as to reach NHDC at above said address on or before **05/03/2018 at 1700 hrs.**

If the envelopes are not sealed and mark as stated above, assumes no responsibility for the misplacement or pre-mature opening of the contents proposal submitted. Bids submitted by fax, email shall not be entertain and shall be rejected.

PRE BID MEETING:

Pre bid meeting is scheduled to be held as per the table given below. Queries can also be send at tender@nhdc.org.in.

S.No.	Zones	States	Place of Pre-Bid Meeting	Date & Time
1	North Zone	Uttar Pradesh, Bihar, Haryana, Jammu & Kashmir, Himanchal Pradesh, Rajasthan, Punjab, Madhya Pradesh, Uttrakhand, Delhi	Greater Noida	19/02/2018 at 12.00 PM
2	South Zone & West Zone	Tamil Nadu, Pondicherry, Kerala,	Coimbatore	20/02/2018 at 2.00 PM
		Telangana, , Andhra Pradesh, Gujarat, Maharastra, Goa	Vijayawada	21/02/2018 at 4.00 PM
		Karnataka	Bangalore	23/02/2018 at 2.00PM
3	East Zone	West Bengal, Odhisa, Jhrakhand, Chattisgarh	Kolkata	22/02/2018 at 12.00 PM
5	North East Zone	Assam, Tripura, Mizoram, Manipur, Nagaland, Arunanchal Pradesh, Meghalaya, Sikkim	Guwahati	20/02/2018 at 12.00 PM

CONTACT DETAILS:

**National Handloom Development Corporation Ltd,
Greater Noida (UP)
Ph: 01202329600
E-mail: tender@nhdc.org.in**

CORRIGENDUM/AMENDMENTS IN TENDER DOCUMENT

Amendments if any in tender document shall be uploaded in website www.nhdc.org.in .in only, bidders are requested to note.

GENERAL TERMS AND CONDITIONS:

1. The Transporter shall have to submit a non-refundable Tender fee of Rs.1,000/- (One Thousand only) by way of Demand Draft in favour of “National Handloom Development Corporation Ltd.,” payable at Greater Noida, Uttar Pradesh.
2. The Transporter shall have to submit the duly filled application along with annexure 1 & annexure 2 along with all necessary documents. Non submission of any required annexures or documents will summarily reject their candidature for the empanelment.
3. Corporation reserve the right to accept or reject, negotiate or allocate all or any of the tender without assigning any reason what so ever. It is not obligatory for the corporation to give any reason for their decisions.
4. The rates quoted should independent of the Truck Unions rates, independent of any fluctuations due to budgetry reason, rise in cost of fuel, spare parts etc. the rates once quoted will be valid and firm furing the agreement.
5. The transporter should deliver the goods from origin to destination from mills to the door step of users in respective Intra (within zone) as well as Inter Zone.
6. Amendments/Corrigendum, if any in tender document shall be uploaded in the website www.nhdc.org.in.
7. Corporation reserve the right to cancel the Empanelment/Work order of any transporter by giving 07 days notice period in advance without assigning any reason.
8. The Transporter shall be on the panel of the Corporation for a period of 01 Years from the date of issue of empanelment list. The rate (L1 rates) will be revised after 01 years on mutually agreed terms and condition.
9. The transporter must arrange for the transportation of goods, urgently on getting the information of shipment.
10. NHDC shall review the performance and services of the operator after 01 year and the services shall be extended if found satisfactory. NHDC shall have right to de-panel the transporter or entire panel without assigning any reason.
11. The Minimum quantity required to supply may vary from 4Kg to 100 Kg or in multiples upto one truck full load.
12. The Transporter shall ensure that their vehicle must be GPS enabled. The print out of GPS to be submitted along with freight bill.

13. By submitting an application, it shall be deemed that the applicant is fully familiar with all the works connected with the transportation of materials as well as matters pertaining to rules and regulations stipulated by the Government Authorities like Central, State or Local Authorities etc., and could perform the services covered under this contract in a careful, thorough workmanship like manner in conformity with accepted standard practices.
14. The business would be given to any number of the empanelled Transporter and the decision on it rests solely with NHDC.
15. The Transporter shall be responsible for the safety, safe custody and security of the, materials etc as per the prevailing rules and practices.
16. The Transporter shall ensure to arrange all the necessary and statutory documents required for the transportation of goods and the same shall accompany with the vehicle.
17. The applicant's offer submitted for empanelment should be kept valid for 180 days from the last date of submission of tender document.
18. The Transporter shall be responsible for any mishap, accident en-route, the consequences thereof including legal compensations, if any, and payable during the execution of the contract. NHDC shall not be in any way responsible for any damages incurred or claims arising there from during the period of the transport/or in the custody of transporter.
19. The Transporter shall abide by the provisions of the Motor Vehicles Act 1989 for the transportation of goods. It is the responsibility of transporters to fulfill all the requisite documents, permits etc. Any contingency arising in this respect shall be entirely the Transporter's responsibility.
20. The Corporation shall not be responsible for any damage to the truck suffered by the Transporter during the course of operation and the Transporter in their own interest shall obtain suitable and sufficient cover from underwriters and no claims / correspondence on this account shall be entertained by the Corporation.
21. The Transporter shall not use the services of any of the employees of the Corporation, directly or indirectly, or enter into any sort of monetary transaction with the employees of the Corporation. Any bribe, commission, gift or advantages given promised or offered by or on behalf of the Transporter or his partners, agent or relatives for showing or agreeing to show favour or disfavour to any person in relation to this contract, shall make the contract liable for cancellation at the discretion of the Corporation.
22. The Transporter who quotes the Lowest rates in each category (as per annexure I & II of With Zone and Across the Zone) will be considered as L1 rates same shall be treated as Tender rate and rates (L2, L3, L4.....) quoted by other qualified transporter should also be able to transport the goods at the same L1 rates.

23. In case of any loss / damage suffered by the Corporation due to any accident, negligence / failure or non-performance on the part of the Transporter of any of the provisions of the contract, the Corporation reserves the right to recover such losses and damages from the Transporter.
24. If the Transporter is found to have indulged in unauthorized removal or sale or misappropriation or conversion of the Corporation's materials or any Criminal Conspiracy, the Corporation will recover the losses suffered on this account and terminate the contract summarily. Corporation shall also be debarred the concerned transporter from participation in further period of empanelment. The Corporation's assessment of such losses shall be final and in such event the Transporter shall not be entitled to any compensation. The termination of the Contract or debarring of the Transporter shall be without prejudice to the Corporation's right against the Transporter under the Contract or under Law.
25. NHDC may, without prejudice to any other remedy as may be available for breach of contract, by a written notice, sent to the Transporter, may terminate the contract in whole or in part, once any default is noticed.
- if the Transporter fails to deliver / undertake any or all of the services within the time period(s) specified in the contract / work schedule/request , or any extension thereof granted by the NHDC
26. The Transporter shall bear and pay all taxes, duties and other liabilities which are applicable or which may become applicable to the Transporter, in connection with the discharge of his liabilities under this contract.
27. In the event of termination of the Contract due to any cause whatsoever, [whether consequent to the stipulated term of the Contract or otherwise], NHDC shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Transporters shall be obliged to comply with and take all available steps to minimize loss resulting from that termination/breach.
28. Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or NHDC as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:
- i. Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics.

- ii. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and legal embargos, Terrorist attack, public unrest in work area.
- iii. Provided either party shall within 10 days from occurrence of such a cause, notify the other in writing of such causes. The selected bidder or NHDC shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

29. The Transporter and the NHDC shall endeavor their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

- i. The Party raising a dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.
- ii. The matter will be referred for negotiation between Authorized Official of NHDC/Purchaser and the Authorized Official of the Transporter. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.

In case any dispute between the Parties, does not settle by negotiation in the manner as mentioned above, the same shall be resolved exclusively by arbitration and such dispute shall be submitted by either party for arbitration within 20 days of the failure of negotiations. Arbitration shall be held in Greater Noida/NCR and conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or amendment thereof.

The arbitrators shall hold their sittings at Greater Noida/NCR. The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at New Delhi alone shall have the exclusive jurisdiction in respect of all matters connected with the Contract/Agreement.

30. NHDC reserves the right to modify any terms, conditions and specifications of this request for submission of offer and to obtain revised bids from the Transporters with regard to such changes. NHDC reserves its right to negotiate with any or all Transporters. The NHDC reserves the right to accept any application in whole or in part without assigning any reason and without any cost or compensation therefor.

31. Jurisdiction: The disputes or differences arising out of or in connection with the Empanelment to be executed between the NHDC and the transporters shall be subject to the exclusive jurisdiction of the courts at New Delhi.
32. The selected Transporter shall ensure that the products provided by them for the aforesaid requirements / services must be in compliance with the laws, rules, regulations etc. The Transporter is solely responsible for any legal obligation related to licenses during contract period for the solution proposed and Transporter shall give indemnity to that effect.
33. NHDC shall be under no obligation to accept any offer received in response to this RFP and shall be entitled to reject any or all offers without assigning any reason whatsoever and without any cost or compensation therefor. NHDC has the right to re-issue the RFP. NHDC reserves the right to make any change in the terms and conditions of purchase during the process that will be informed to all Transporters. NHDC will not be obliged to meet and have discussions with any Transporter, and/or to listen to any representations once their offer is rejected. Any decision of NHDC in this regard shall be final, conclusive and binding upon the Transporter.

Tender Acceptance Letter

Date:

From,

To,

**The Managing Director
National Handloom Development Corporation Limited,
Wegmans Business Park, Tower1,
Sector Knowledge Park – 3,
Surajpur Kasna Road,
Greater Noida (UP) – 201306**

Ref: Empanelment of Transporter.

Dear Sir,

With reference to your above inquiry/advertisement for Empanelment of Transporter, we have read carefully the terms and conditions as enclosed, for Empanelment of Transporter and we agree to perform the transportation work as per these terms and conditions.

(Signature)

(Name & Seal of Transport)

Encl:

1. Terms & conditions duly signed by transporter.
2. Annexure 1 & Annexure 2.
3. Certificate issued by Dept of state govt under carriage by road Act 2007.

ELIGIBILITY CRITERION OF APPLICANTS:

1. The applicants should have permit to transport goods within Zone /across the Zone as per the prevailing transporter rules and regulations (as per annexure II). Documentary proof is required.
2. The applicants should be registered with competent authority for the transportation of goods. Documentary proof is required.
3. The applicants should have experience of minimum 03 years in the field of transportation of goods. Documentary proof is required.
4. Authority letter authorizing signatory of applicant to sign the application and other documents from time to time.
5. Notarized affidavit (Original) stating that the applicant is not under liquidation or court receivership or similar proceedings or debarred from participation in tenders by Government Departments and Public Sector Undertakings and that their financial net worth is not negative during the preceding three financial years.
6. The applicants should be Scheduled /Nationalized Bank approved transporter. Documentry proof is required.

REGISTRATION FORM:

1. Name of Transporter/Company-----

2. Address and Contact details:-

2 (a)	Address of Transport Company : Website.....
	Name, designation and contact details of contact person :	Name/Designation..... Telephone No..... Mobile No. Fax No..... E-mail:.....
2(b)	Enclosed List of Branch/Sub office, if any.
	Name, designation and contact details of contact person :	
3(a)	Capacity/Fleets of Vehicle	Number of Vehicle: -----

3. Specify Whether the transporter is Proprietorship /Partnership / Company(Attach certificate of Registration)
4. GST detail ----- (Attach copy of Registration certificate)

5. Income Tax Permanent Account No.----- with PAN copy(Attach IT return filed for last 03 years)
6. Banker (s) of Transport operator with RTGS details:
 - Account No. -----
 - Bank Branch Code-----
 - RTGS/IFS Code-----
7. Details of contracts handled with Central Govt/State govt/PSU, if any (enclosed copy of award letter)
8. Details of transport freight earnings during the Preceding three financial years:
 - Freight earnings in,
 - 2016-17
 - 2015-16
 - 2014-15
9. Submit the details of turnover for last 3 years and enclose balance sheet of last 03 years duly certified by CA.

S.No.	Year	Annual Turn Over in(Rs)
1	2014-15	
2	2015-16	
3	2016-17	

10. Details of transport contracts handled with Central Govt/ Public sector Undertaking in Last 03 Years

S.No.	Year	Transport Contract with Government bodies/PSU's
1	2014-15	
2	2015-16	
3	2016-17	

11. Are you / your partners / directors having any relatives working in NHDC. If so, furnish details:

DECLARATION:

I confirm that all the details provided in this form are correct and up to date. We understand that false information would lead to cancellation of registration & other action as deemed fit by the company. Non disclosure will be considered as false information and may lead to rejection of this form for which I/We shall be solely responsible.

Date:

Signature

Name & Designation:

NOTE: Mere submission of application doesn't anyway guarantee business with NHDC.

Origin and Destination of transportation of goods (Yarn of Cotton, Silk, Jute, Wool, Coir, etc) fall under the following Zones:

S.No.	Zones	States
1	North Zone	Uttar Pradesh, Bihar, Haryana, Jammu & Kashmir, Himanchal Pradesh, Rajasthan, Punjab, Madhya Pradesh, Uttrakhand, Delhi
2	South Zone	Tamil Nadu, Pondicherry, Telangana, Karnataka, Andhra Pradesh, Karnataka, Kerala
3	East Zone	West Bengal, Odhisa, Jhrakhand, Chattisgarh
4	West Zone	Gujarat, Maharashtra, Goa
5	North East Zone	Assam, Tripura, Mizoram, Manipur, Nagaland, Arunanchal Pradesh, Meghalaya, Sikkim

Quote the rate for the following distance: (The transporters are free to quote their rate only for within Zone or only for Inter Zone or for both Zones)

A: Quotation for Intra Zone: (Rate inclusive of charges for handling, loading/unloading, insurance etc, if any)

S.No.	Distance Slab	Intra Zone Rate (Within zone)					
		Minimum no. of Days required to deliver the goods	Transport Rate(Per Kg/Km)				
			Up to 25 Kg	Up to 50 Kg	Up to 100 Kg	Up to 500 Kg	above 500 Kg
1	Up to 25 KM						
2	Up to 50 KM						
3	Up to 100 KM						
4	Up to 500 KM						
5	Above 500 KM						

B: Quotation for Inter Zone: (Rate inclusive of charges for handling, loading/unloading, insurance etc, if any)

S.No.	Distance Slab	Inter Zone Rate					
		Minimum no. of Days required to deliver the goods	Transport Rate(Per Kg/Km)				
			Up to 50 Kg	Up to 100 Kg	Up to 500 Kg	Up to 1000 Kg	Above 1000 Kg
1	Up to 250 KM						
2	Up to 500 KM						
3	Up to 750 KM						
4	Up to 1000 KM						
5	Above 1000 KM						

Note: Each slab & zone is independent and does not relate to any other slab in any manner.

